

ART NEW ENGLAND WORKSHOPS

SHIPPING SUPPLY

If you wish to ship supply ahead of time please use the address below. It will be held for you until you arrive. Packages that arrive on the Bennington Campus after Thursday are generally not delivered to Art New England until Monday.

Art New England Summer Workshops

C/o Bennington College

1 College Drive

Bennington, VT 05201

Clearly marked in bottom left corner of package:

HOLD FOR: *Your name*

COURSE: *Your class* WEEK: *1, 2, or 3*

ARRIVAL SCHEDULE

Please arrive between **2:00 and 4:00 p.m.** on Sunday. Upon arrival, follow the signs to the Art New England Office (Franklin House) to register.

You will be given your room key, meal card, and other information. A \$20 deposit is required for your key and meal card. **As we quickly run out of change for \$20 bills, we appreciate you having a \$10 bill or two fives.** Thanks!

If you arrive early, please enjoy some of the local sites (<http://www.benningtoncounty.com>).

We are busy preparing for you and are not able to register participants before 2:00 p.m.

If you are staying off campus, please register before 4:30pm.

PARKING

Those who bring a car please have your license plate number written down to so we can register your car. There is a student parking lot very close to the dorms. **VERY IMPORATANT-** once you have unloaded your things in to the dorm, please move your car to the lot. There are many people coming in and space is limited. Also, please park only in designated areas. **Bennington College Security Officers will ticket and tow cars parked in other areas, especially if they are blocking a fire lane.**

ORIENTATION

After you register you will have time to get settled in your room. **At 5:00 p.m. everyone will return to the Art New England office (Franklin House) for orientation.** You will meet with the faculty, staff and others in your class. Your class will have its first meeting Sunday evening at 7:30 following dinner.

If you are delayed and cannot be on campus for the 5 p.m. orientation it is helpful to let us know your expected time of arrival. Please call and leave a message at the Art New England Office in Bennington: 802-442-7771 or 802-442-7772.

THINGS TO BRING

Power strip- Room outlets are limited so if you have a fan, phone, laptop, etc. please bring a **power strip** and **3 prong adaptors**. PLEASE NOTE: EXTENSION CORDS ARE NOT ALLOWED IN THE DORMS DUE TO FIRE CODE.

Flashlight –Handy for walking around at night.

Casual Clothes – the weather is generally warm, but you should bring a sweater(s) since it can get cool in the evenings. Swimming is available at nearby Lake Paran.

A Fan. A personal fan for your room is an important sleep aid on warm nights. We have some to loan for those people who fly or arrive by train.

Extra reading lamp – Bennington dorm room lights are low wattage. If you enjoy reading at bedtime a stronger light is recommended (some participants bring “itty bitty book lights” and are happy with those).

Hangers- if you wish to hang clothing in your closet please bring hangers.

Drawing Supply- There is an open life drawing session Monday through Thursday evenings. You may wish to have a sketchbook and other dry drawing media.

OTHER INFORMATION

COMPUTERS

Free WiFi is available throughout the entire Bennington College campus.

MEAL CARDS

Your meal card, given to you at registration on Sunday, must be presented at all times for entrance into the dining halls (it is “swiped” for each meal), and serves as you key for the front door of your dorm as well as authorization for use of the gym and Lake Paran. If the card is lost , there is a \$5 charge for a replacement.

MEAL HOURS (subject to change)

7:00-7:30 Continental Breakfast

7:30-8:30 Breakfast

12:30-1:30 Lunch

5:30-7:00 Dinner

10:30-noon Sunday Brunch (for stay overs only, no lunch on Sunday)

KITCHENS

There is a kitchen on almost every floor of each dorm. If you do not find one on your floor, go up or down a floor to find one. You are welcome to store anything you wish in the refrigerator there, just be sure to label with your name and date on it so it is not accidentally thrown out. There are microwaves in kitchens as well.

LAUNDRY

There are coin-operated machines for washing and drying your laundry in the Commons building. Detergent and fabric softener are available for purchase.

CASH

There is an ATM machine located in the lounge area of the Commons Building. There is also a change machine.

LINENS

Bennington College provides sheets, pillowcases and one towel weekly. Two blankets are given out, and extra blankets can be obtained.

GUESTS

Participants may have guests on campus. Bennington College security requires that they register at the Guard Booth. **Guests may not stay over night except those registered as guests for the week (there is no per diem rate).** Guests may eat in the Commons Dining hall; and pay cash for their meals.

BOOKSTORE

The Bennington College Bookstore stocks basic art supplies. It also carries newspapers, books, postcards, t-shirts, candy and other sundries. It is located in the barn (red building between dorms and VAPA). Hours are Monday-Friday, 8:30am-4pm.

GYM and Lake Paran

The Meyer Recreation Barn is open to the college community.

It houses a variety of weight machines, free weights, and aerobic equipment. It is open each week day from Monday-Friday: 6:30-8:30am, and 4:00-10:00pm, on Saturday-Sunday: 1:00-9:00pm.

Lake Paran is a privately managed fresh water lake which is about a 15minute walk from campus (directions will be in your packet). It is open every day from 11am until 7pm. Admission is free with your Art New England I.D..

SHIPPING HOME

If you plan to ship your supplies or work home you can ship boxes under 30 lbs from the campus post office. Please let us know if you need help bringing boxes over. Also, there is a **Staples** in Bennington with UPS shipping. Please let us know at the beginning of the week if you plan to do this, we schedule one trip on Friday afternoon.

POST OFFICE

Your address will be: **Your Name**

Art New England Workshops

1 College Drive

Bennington College

Bennington, VT 05201

You will have a mailbox on campus. There is a US Post Office on campus in the Commons Building with deliveries each day, except Saturday and Sunday. The post office is open for the sale of stamps, money orders, parcel post, etc; hours are 10-3:45, Monday through Friday.

ANYTHING ELSE?

If there's something we forgot or that is not clear please do not hesitate to contact Jackie Knight at:

jknight@massart.edu or 617-879-7164;

from July 15—August 4: 802-442-7771 or 7772 ,

Bennington College Art New England Office (email is the same as above).